

**TRI-DAM PROJECT  
MINUTES OF THE JOINT BOARD  
OF DIRECTORS REGULAR MEETING**

July 18, 2019  
Strawberry, California

The Joint Boards of Directors of the Oakdale Irrigation District and the South San Joaquin Irrigation District met in joint session at the office of Tri-Dam Project located in Strawberry, California on the above date for the purpose of conducting business of the TRI-DAM PROJECT, pursuant to the resolution adopted by each of the respective Districts on July 29, 1955.

President Orvis called the meeting to order at 9:04 a.m.

**OID DIRECTORS**

**SSJID DIRECTORS**

***DIRECTORS PRESENT:***

LINDA SANTOS  
HERMAN DOORNENBAL  
GAIL ALTIERI  
TOM ORVIS

BOB HOLMES  
RALPH ROOS  
JOHN HOLBROOK  
DAVE KAMPER  
MIKE WESTSTEYN

***DIRECTORS ABSENT:***

BRAD DeBOER

***Also, Present:***

Jeff Shields, Interim General Manager, Tri-Dam Project; Rick Dodge, Finance Manager, Tri-Dam Project; Genna Modrell, Finance Assistant, Tri-Dam Project; Susan Larson, License Compliance Coordinator, Tri-Dam Project; Troy Hammerbeck, Maintenance Supervisor, Tri-Dam Project; Brian Belitz, Operations Supervisor, Tri-Dam Project; Thom Hardie, Lead Operator, Tri-Dam Project; Mia Brown, Counsel, SSJID; Steve Knell, General Manager, OID; Sharon Cisneros, CFO, OID; Peter Rietkerk, General Manager, SSJID, Bere Lindley, Asst. General Manager, SSJID; Matt Weber, Counsel, Downey Brand

***PUBLIC COMMENT***

Dennis Mills, Calaveras County Supervisor, advised the Board of Supervisor hearings will begin on July 30 regarding changes made to the draft general plan and would appreciate any comments.

Jack Cox summarized an email sent to Director Orvis regarding Tulloch.

Scott Frasier addressed the Board and suggested an interactive group process regarding Tulloch policies and erosion issues.

Bernadette Cattaneo addressed the Board summarizing an incident on Tulloch regarding a dock.

Dan Holman, of HCI Docks provided a handout to the Board, stated he had received a letter to vacate and advised he would be out by the end of the week.

George Burkhardt addressed the Board alleging a dock had been removed from his property without his knowledge or approval.

President Orvis closed public comment at 9:28 a.m.

***ITEM #1 Discussion and possible action to approve the regular board meeting minutes of June 20, 2019***

President Orvis presented the June 20, 2019 minutes of the Regular Board meeting. Director Doornenbal moved to approve the June 20, 2019 minutes of the Regular Board meeting. Director Kamper seconded the motion. The motion passed OID 3-0-1 Director Orvis abstaining, SSJID 5-0.

***ITEM #2 Discussion and possible action to approve the special board meeting minutes of July 2, 2019***

President Orvis presented the July 2, 2019 minutes of the Special Board meeting. Director Roos moved to approve the July 2, 2019 minutes of the Special Board meeting. Director Altieri seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #3 Financial Matters***

**a) Review and Approve the Financial Statements**

Finance Manager Dodge reviewed the June 2019 financial statements, noting net revenue of \$2.9 million for the month. Dodge discussed the impact of recent CAISO exceptional dispatch orders, which significantly curtailed Donnell's generation during May and June. These curtailments have also delayed invoicing Silicon Valley Power, and necessitated a downward adjustment to generation revenue of approximately \$666,000 from May estimated revenue. Power generation has also been negatively impacted by several PG&E outages or separation of load (islanding) requirements.

**b) Review Investment Portfolio and Reserve Fund Status**

Finance Manager Dodge presented the monthly activity and securities held in each of the Project's reserve funds, noting a positive mark-to-market of \$92,000.

**c) Review and Approve the Statement of Obligations**

Finance Manager Dodge reviewed the monthly statement of obligations and responded to questions.

Director Holbrook moved to file the financial statements and statement of obligations as presented. Director Santos seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #4 Discussion and possible action approve CalPERS annual unfunded accrued liability payment 2019-2020***

Finance Manager Dodge recommended that the Project make a lump sum payment totaling \$238,583 for the 2019/2020 fiscal year in order to take advantage of an approximate 3.4% discount. Director Holbrook moved to approve the lump sum payment of \$238,583. Director Santos seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #5 Discussion and possible action to approve Resolution TDP 2018.05 District Distribution***

Finance Manager Dodge presented the Project's funds available for distribution as of June 30, 2019, totaling \$11.87 million (\$5.93 million per District). Director Santos moved to approve the July 2019 distribution and Resolution TDP 2018.05 as presented. Director Kamper seconded the motion. The motion passed with a roll call vote: OID 4-0, SSJID 5-0.

***ITEM #6 Discussion and possible action to approve cost of living adjustment to unrepresented wage grades.***

Finance Manager Dodge presented a brief history regarding the salary schedule approval in November 2015, along with the unrepresented employee salary schedule reflecting the recommended CPI increase.

Interim General Manager Jeff Shields advised all wage issues should be addressed by the Board rather than the General Manager and recommended pursuing a memorandum of understanding for the unrepresented employees.

After a discussion regarding the CPI index used, Director Kamper moved to approve the cost of living increase of 3.68% as presented, retroactive to the pay period that includes July 1, 2019, and directed staff to explore a memorandum of understanding for unrepresented staff. Director Doornenbal seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #7 Discussion and possible action to affirm Tulloch permitting process, application requirements and variance procedures.***

This item was placed on the agenda by direction of the Board. Ms. Larson provided an overview of packet items, wherein the Board sought to re-affirm existing permit procedures, and direction that all variances be brought to the Board for action. She noted an amendment that is needed relative to the numbers of plans required, changing from three (3) total to four total; three (3) full size, and one 8.5" x 11" copy which must be sent to the County.

Scott Frasier, Jack Cox, George Burkhardt, Dan Holman, Bernadette Cattaneo and Calaveras County Supervisor Dennis Mills spoke during public comment.

Director Holbrook moved to affirm the Tulloch permitting process including the update of site plan submittals to three (3) full size, and one 8.5" x 11" copy, plus add the \$750.00 Variance Application Fee as presented. Director Santos seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #8 Discussion and possible action to authorize the General Manager to sign the services agreement with HDR for the 2019 Cultural Resources Monitoring work.***

Ms. Larson presented three quotes and stated the work done in 2019 is part of the annual cultural resources work performed by HDR on Tri-Dam's behalf, to ensure legal conformity with the Programmatic Agreement and Historic Properties Management Plan. She recommended HDR Engineering with a not to exceed amount of \$66,000.

Director Santos moved to approve HDR. Director Holbrook seconded the motion. The motion passed OID 4-0, SSJID 4-1. Director Roos voted no.

***ITEM #9 Discussion and possible action to authorize the General Manager to sign the professional services agreement for preparation of the FERC required Beardsley/Donnells 5-Year Noxious Plant Management Plan Update.***

Ms. Larson presented an overview of the Board staff report, noting that the 5-year noxious weed plan update is a requirement of the Beardsley/Donnells FERC license. Proposals were obtained from three (3) firms, and are included within the packet item. All three (3) firms have worked for Tri-Dam, and since this is a professional services agreement, the most responsive, best qualified firm can be selected.

Director Santos moved to approve HDR Engineering with a not to exceed amount of \$25,725. Director Holmes seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #10 Discussion and possible action to approve 2020 Chevy 3500HD 4WD Machinist Truck and Utility Box***

Troy Hammerbeck answered Directors' questions and recommended purchasing the 2020 Chevy 3500HD from Sierra Motors and the utility box from Stiles Truck Body and Equipment. Director Holbrook moved to approve purchasing the truck and utility box as presented. Director Santos seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #11 Discussion and possible direction to staff in commencing procedures to hire a new General Manager.***

Director Doornenbal moved to approve a dual path of 1) begin advertising in known sources, and 2) preparation of a request for proposal for a professional recruiter, with options to be brought back to the Board at the August meeting. Director Holmes seconded the motion. The motion passed OID 4-0, SSJID 5-0.

***ITEM #12 Discussion and possible action to adopt Resolution TDP 2019.06 Authorization for Maintenance of Bank Accounts.***

President Orvis presented Resolution TDP 2019.06 Authorization for Maintenance of Bank Deposit Accounts adding interim General Manager Jeff Shields. Director Holmes moved to approve resolution TDP 2019.06 as presented. Director Santos seconded the motion. The motion passed with a roll call vote OID 4-0, SSJID 5-0.

***ITEM #13 Discussion on Records Retention Policy***

Finance Manager Dodge advised the Board that he has been working on this for a few years and hopes to bring a draft policy to the August meeting.

***ITEM #14 Discussion and update on the Stanislaus River Basin Plan***

No discussion.

**ITEM #15 Discussion and update on Washington D.C. activities – Jason Larrabee**

No discussion.

**ITEM #16 Staff Reports**

In addition to the written reports, Jeff Shields advised of the upcoming annual NCPA Conference, reported receipt of an invitation from Mountain Counties Water Resource Association, plan to sell surplus equipment previously approved, set up an employee recognition program and requested feedback regarding posting the board packet online.

Susan Larson advised she had received a message complimenting the Board for all you do and successfully managing Tulloch.

**ITEM #17 Generation Report**

No discussion.

**ITEM #18 Fisheries Studies on the Lower Stanislaus River**

No discussion.

**ITEM #19 Directors Comments**

Director Holbrook thanked staff for their efforts and continuing to work without a General Manager.

Director Orvis thanked district staff for stepping up.

**ITEM #20 Closed Session**

President Orvis announced before closed session that the following items would be discussed:

- a. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
Significant Exposure to Potential Litigation  
Government Code § 54956.9(d)(2)  
Four (4) cases
  
- c. PUBLIC EMPLOYEE APPOINTMENT / EMPLOYMENT / DISCIPLINE / DISMISSAL /  
RELEASE  
Government Code section 54957

At the hour of 12:47 p.m., the Board reconvened to open session.

No Reportable Action Taken in Closed Session

**ADJOURNMENT**

President Orvis adjourned the meeting at 12:49 p.m.

The next regular board meeting is scheduled for August 15, 2019, at South San Joaquin Irrigation District in Manteca, California beginning at 9:00 a.m.

ATTEST:

---

Jeff Shields  
Interim Secretary, Tri-Dam Project